

**Town of Royalston
Board of Selectmen's Meeting
Tuesday, January 2, 2007
7:00 p.m.**

Present: Andrew West, Chairman; Thomas Kellner, Clerk; and Linda Alger, Member.

1. The minutes of the 12/19/06 meeting were read. Mr. Kellner made a motion to accept the minutes as read. Ms. Alger seconded the motion, with the Board voting unanimously in favor.
2. Acknowledgements/Announcements/Correspondence:
 - a) Ms. Alger made a motion to approve a request from the 1st Congregational Church to post a sign for a free concert and to waive the fee. Mr. Kellner seconded the motion. The vote was unanimous in favor. Discussion was held regarding whether or not the Board should specify where signs are allowed to be posted.
 - b) Mr. West will draft a memo to send to department heads requesting that they notify the Board in cases of negligence by employees resulting in disciplinary action.
 - c) Department heads will be requested to submit budgets for fiscal year 2008 by 2/6/07 and annual reports for fiscal year 2006 by the end of February.
 - d) Mr. Kellner made a motion to accept with regrets the resignation of Brenda Putney as Treasurer. Ms. Alger seconded the motion. The vote was unanimous in favor. Ms. Alger recommended that the position be advertised as soon as possible.
 - e) Lillie Dobson will be presented a plaque at the next meeting in appreciation of her 30 years of service to the town.
3. Department Heads Reports:
 - a) DPW –
 - 1) The meeting at the District 2 Office regarding the Route 32 project has been rescheduled to 1/12/07 at 10:00 a.m.
 - 2) Keith Newton reported that the acceptance form for the grader has been signed and filed with the leasing authority. The first payment of \$41,150 has been processed.
 - b) Fire Department –
 - 1) Chief Wayne Newton stated that he attended a meeting regarding radios and feels that the problems are within the town and will be taken care of. Mr. Kellner recommended that the 24-hour Dispatch Committee should meet within the next two weeks.
 - 2) Chief Newton has still not received certifications for NIMS training from several department heads.
 - 3) Discussion was held regarding appointments to the Fire/Police Complex Building Committee. The town meeting article that was approved to form the committee may state that appointments are to be made by the moderator.
 - 4) The Board approved a request from Gary Winitzer for \$40 to purchase software for the AED's in the rescue truck and Town Hall to comply with American Heart Association guidelines. Also approved was \$90 to purchase a new backboard for the rescue truck. Also, Mr. Winitzer requested approval for use of the Town Hall on 1/15/07 for a CPR class. Ms. Alger moved to approve this request. Mr. Kellner seconded, with the Board voting unanimously in favor.
 - 5) High angle rescue training is scheduled for 1/20 and 1/21/07.

- 6) Discussion was held regarding a recent rollover accident on Frye Hill Road that required the services of Life Flight. Discussion was held regarding establishing an official Landing Zone in town.
 - 7) Mr. West suggested that a Board member would facilitate a meeting with Gary Winitzer and Chief Newton to discuss on-going issues between the two of them. A meeting was scheduled for 1/3/07 at 6:30 p.m.
4. Old Business:
 - a) Streetlight Purchase Contract – Kopelman & Paige has reviewed this proposed contract and made recommendations to the Board. Ms. Alger suggested that the recommendations be presented to National Grid for their input. Mr. West will send a copy to them tomorrow.
 - b) A discussion was held regarding the gate at Riverside Cemetery.
 - c) After a hearing with the court magistrate, it was determined that the Stowell case will go to trial.
 - d) Discussion was held on the possibility of changing the telephone system to allow for high speed Internet at Whitney Hall.
 - e) Mr. Kellner will contact Glenn Eaton on the status of grant funding through DHCD that may be used for the demolition of 1 School Street.
5. New Business:
 - a) Mr. Kellner made a motion to appoint Lori Blanchard to a three-year position as Town Accountant for the period of 1/1/07 – 12/31/09. Ms. Alger seconded the motion. The vote was unanimous in favor.
 - b) Mr. West will schedule a meeting with Department Heads and the Capital Planning Committee to discuss strategic planning before budgeting time.
6. The Treasury Warrant was signed.
7. At 9:38 p.m., Mr. Kellner made a motion to adjourn. Ms. Alger seconded the motion. The vote was unanimous in favor.

Minutes recorded by Diana Newton.